Early planning and preparation will help make your upcoming move a breeze

6-8 Weeks

Before Your Move

- Inventory and evaluate your belongings, including items in your attic, basement, garage. Determine if there is anything you can either donate or sell.
- ☐ Make arrangements for storage services if needed.
- ☐ Make a list of people to notify of your move including friends, family, subscriptions, creditors, etc.

3-4 Weeks

Before Your Move

- □ Notify utilities (cable/internet phone, electricity, etc.) of your service shutoff date.
- ☐ Arrange for insurance in your new location.
- ☐ Make travel plans for the day of your move.
- ☐ Purchase moving supplies, including boxes. Call us 800.432.7336, we can help.
- ☐ Begin packing any items that you will not need immediately.
- ☐ Have a garage sale for your unneeded items - or donate items to charity.

1-2 Weeks

Before Your Move

- ☐ Make sure your car is in good working order if you plan to drive to your new location. We can transport your car for you – just let us know.
- ☐ Settle any bills with local merchants.
- ☐ Empty safety deposit boxes. Pick up dry cleaning. Drop off library books and video rentals.
- ☐ Take pets to the vet for immunization and to retrieve pets' health records.

2-3 Days

Before Your Move

- □ Defrost your freezer and refrigerator.
- ☐ Pack a box of personal items that you will need immediately upon arrival at your new home.
- ☐ Contact your north American/Central Maine Moving & Storage Relocation Coordinator to confirm arrival. 207. 947.4114

Moving Day We'll make your move easy!

- Make sure someone is at home to answer the moving professionals' questions.
- ☐ Pack special items for your children and pets including snacks, toys and favorite
- ☐ Clear walkways and driveways.
- ☐ Remove floor mats and door mats.
- ☐ Remove low-hanging items such as plants or wind chimes.
- ☐ Read your bill of lading and inventory carefully before you sign. Make sure you understand all the paperwork and keep it safe until your move is complete.
- ☐ Be sure the driver has clear directions to your new residence.

- ☐ Delivery time may vary due to conditions such as weather and traffic, try to be flexible.
- ☐ Take one last sweep of your house, checking closets, the garage, attic, and basement. You don't want to leave anything behind.





