

"PreMove" Checklist >

Early planning and preparation will help make your upcoming move a breeze

6-8 Weeks Before Your Move

- Inventory and evaluate your belongings, including items in your attic, basement, garage. Determine if there is anything you can either donate or sell.
- Make arrangements for storage services if needed.
- Make a list of people to notify of your move including friends, family, subscriptions, creditors, etc.

3-4 Weeks Before Your Move

- Notify utilities (cable/internet phone, electricity, etc.) of your service shutoff date.
- Arrange for insurance in your new location.
- Make travel plans for the day of your move.
- Purchase moving supplies, including boxes. Call us 207-947-4114, we can help.
- Begin packing any items that you will not need immediately.
- Have a garage sale for your unneeded items - or donate items to charity.

1-2 Weeks Before Your Move

- Make sure your car is in good working order if you plan to drive to your new location. We can transport your car for you – just let us know.
- Settle any bills with local merchants.
- Empty safety deposit boxes. Pick up dry cleaning. Drop off library books and video rentals.
- Take pets to the vet for immunization and to retrieve pets' health records.

2-3 Days Before Your Move

- Defrost your freezer and refrigerator.
- Pack a box of personal items that you will need immediately upon arrival at your new home.
- Contact your northAmerican/ MaineMoving Moving Coordinator to confirm arrival.

Moving Day **We'll make your move easy!**

- Make sure someone is at home to answer the moving professionals' questions.
- Pack special items for your children and pets including snacks, toys and favorite items.
- Clear walkways and driveways.
- Remove floor mats and door mats.
- Remove low-hanging items such as plants or wind chimes.
- Read your bill of lading and inventory carefully before you sign. Make sure you understand all the paperwork and keep it safe until your move is complete.
- Be sure the driver has clear directions to your new residence.

- Delivery time may vary due to conditions such as weather and traffic, try to be flexible.
- Take one last sweep of your house, checking closets, the garage, attic, and basement. You don't want to leave anything behind.



It's best to retrieve your pets records a couple weeks before your move



Non-Allowables

Here's a short list of items that can't be shipped by your mover

Before your possessions are packed and loaded, it is important that you understand which items cannot be shipped because they represent a hazard or are perishable.



HAZARDOUS MATERIALS: ITEMS THAT ARE FLAMMABLE, CORROSIVE OR EXPLOSIVE

Examples

Listed are some common non-allowable items that you will need to address prior to your pack and load dates

- Aerosols
- Gasoline
- Nail polish/remover
- Ammonia
- Household batteries
- Paints/Paint thinner
- Ammunition
- Kerosene
- Pesticides
- Car batteries
- Lamp oil
- Poisons
- Charcoal/lighter fluid
- Liquid bleach
- Pool chemicals
- Cleaning solvents
- Loaded guns
- Propane tanks
- Fertilizer
- Matches
- Sterno
- Fireworks
- Motor oil
- Weed killer

PERISHABLE

PERISHABLES: FOOD, PLANTS OR LIVING THINGS THAT MAY DIE OR SPOIL IN TRANSIT

Examples

Listed are some common perishables

- Frozen food
- Produce
- Open or half used foods
- Refrigerated foods
- Plants
- Carbonated beverages
- Pet food
- Other living things

For shipments moving less than 150 miles and delivered within 24 hours of pickup, carriers may agree to transport perishables that are properly packed and require no servicing in transit.

Note: You should empty your refrigerators and freezers and keep appliance doors open for at least 24 hours in advance of loading. This will allow the appliance to dry out and prevent growth of mold.

Don't wait until "move day" to deal with perishable items around your home



Pre-Move Prep >

A stress free move requires planning, organization and communication

This “to do” list will help you prepare to move, please review it carefully and make sure you discuss any questions with your MaineMoving Move Coordinator.

MAKE YOUR MOVE SAFE & EASY



- You must be present on packing, loading and delivery day to complete paperwork and answer any questions from the movers. If you are unable to be there, you must have someone present to act on your behalf. Please let your relocation consultant know who will be present and how to contact him/her.
- Prior to the packers arriving, collect all small high-value items like jewelry, cash, credit cards, checks, etc. and put them in a safe, secure place so they won't get misplaced.
- Label boxes well as to what rooms they will go into at delivery—have a floor plan ready and communicate to the movers where everything will go.
- Remove clothing from the drawers of all dressers.
- Make sure all loose items are packed and ready such as dishes, bedding, bathroom toiletries, linens, lamp shades, etc.
- Please empty your refrigerator and freezer.
- It is illegal and unsafe for MaineMoving to transport items that are flammable, explosive or corrosive. You must either carry these items yourself or dispose of them prior to moving. These include but are not limited to: cleaning solutions or solvents, aerosol cans, gasoline, kerosene, lighters or lighter fluid, paints, polishes or varnish, acids, batteries, butane or propane tanks, oxygen tanks, or fireworks, etc.
- Swing sets, play houses, storage sheds and other items of a similar nature must be disassembled for shipment. If you are unable to do this or prefer not to, ask your relocation consultant to arrange this extra labor service for disassembly and/or assembly.

Certain items require special servicing prior to loading. The movers cannot do these things for you, and you should arrange to have these things done in advance.

- Disconnecting and hooking up of icemaker water lines, gas lines to gas stoves, barbeques, dryers, heaters and fireplace logs.
- Disconnecting and hooking up of electricity or water lines to washers or hot tubs.
- Locking/bolting of front load washers.
- Disassembly and assembly of slate pool tables.
- Emptying and cleaning toner from copy machines
- Securing and preparing the workings of grandfather clocks.
- Disconnecting and hooking up of computer equipment – be sure to back up your PC hard drive. It is best to have your PC packed in its original carton. Ink cartridges must be removed from printers.
- Plants will be moved at the movers discretion – if moved, some may need to be in cartons.
- Make sure that any cable or telephone lines (at both homes) are of regulation height – so the moving truck does not get hooked on them and/or tear them down.
- A successful move requires sound planning & communication



Plants will be moved at the movers discretion and may need to be in cartons



Pre-Move Prep Continued

A stress free move requires planning, organization and communication

This “to do” list will help you prepare to move, please review it carefully and make sure you discuss any questions with your MaineMoving Move Coordinator.

THREE WAYS YOU CAN SAVE TIME AND MONEY DURING YOUR MOVE

- 1. IN WINTER:** For the safety of the movers and your belongings, all driveways, walkways, and outside steps/porches need to be plowed, shoveled and sanded/salted.
- 2. ON LOAD DAY:** Conduct a thorough walk through with your move crew leader. Make sure that closets and cubbies are empty, windows are closed and lights are turned off and heat is turned down.
- 3. BEFORE DELIVERY:** Check construction status of new home – make sure everything is ready for move in, and that all contractors have finished their work and removed any debris that may have accumulated.

AFTER YOUR ESTIMATE IS DONE & MOVE DATES ARE BOOKED

*Please notify our office at
(207) 947-4114 of any changes to
your shipment status - such as:*

- Any closing delays
- If you add to or remove from the items we surveyed to be moved
- If you add extra pickup or delivery locations
- If you need storage
- Other important information your mover will need:
- New street address & mailing address
- Phone numbers where you can be reached

